

# MUSSEY TOWNSHIP

## BUILDING PERMIT FEE SCHEDULE

**ALL OF THE FOLLOWING INFORMATION MUST BE PRESENTED PRIOR TO THE ISSUANCE OF A BUILDING PERMIT FOR NEW CONSTRUCTION:**

**OWNERSHIP:** Proof of owner ship must be presented. If property owner is not applying for building permit, an affidavit authorizing said agent to make application is necessary.

**BUILDING PLANS:** Two sets of plans drawn to scale, including wall detail, insulation detail, floor plan, roof section, type of material used, foundation details and other technical data and energy analysis.

**PLOT PLAN:** The following information must appear on the plot plan drawing:

1. Lot dimensions
2. Property description
3. Address
4. House size and location (including driveway)
5. Easements
6. Setbacks
7. Existing and proposed utilities
8. Adjacent house grades and lot guides
9. Existing and proposed site grades
10. Street name, right-of-way and road grades
11. Septic field location and grade
12. Well location
13. Proposed drainage patterns (arrows) and downspouts
14. Sump pump discharge pipe
15. Benchmark
16. North arrow
17. Drawing scale 1" =30', 1" =20' or 1" =10'

**WELL & SEPTIC PERMIT:** ISSUED BY: St. Clair County Health Department  
3415 28<sup>th</sup> St.  
Port Huron, MI 48060  
(810) 987-5300

Permit must be current and all engineering plans must be approved and presented prior to the building permit being issued. Any grade level change required due to Health Department regulations must be approved prior to building permit being issued.

**CULVERT PERMIT:** ISSUED BY: St. Clair County Road Commission  
21 Airport Dr.  
St. Clair, MI  
(810) 364-5720

Permit must be obtained prior to issuance of building permits.

**\*Call Miss Dig before excavating 1-800-482-7171\***

SOIL EROSION PERMIT: ISSUED BY: St. Clair County Health Department  
3415 28<sup>th</sup> St.  
Port Huron, MI 48060  
(810) 987-5300

**BUILDER INFORMATION**: Copy of valid builder's license. A copy of workman's compensation and liability insurance must be provided.

ALL BUILDING PLANS SHALL COMPLY WITH THE CURRENT MICHIGAN BUILDING CODES.

**FINANCIAL GUARANTEES AND PERMIT FEES**: Shall accompany all permits. The Mussey Township Board shall set these fees.

1. Building official/Department has discretion to lower permit fees and Inspector Bond on smaller projects.

**RESIDENTIAL HOUSES & ADDITIONS**

**Homes up to 2000 sq. ft.**

Plan Review fee	\$75.00
Base permit fee	\$150.00
Per inspection required	\$75.00
Inspector bond for new home	\$1,000.00
Inspector bond for additions	\$500.00

Note: building dept. has discretion to lower permit fees on smaller projects.

**Homes 2001 to 3000 sq. ft.**

Plan review fee	\$85.00
Base permit fee	\$175.00
Per inspection required	\$75.00
Inspector bond for new homes	\$1,000.00
Inspector bond for additions	\$500.00

**Homes over 3000 sq. ft.**

Plan review fee	\$125.00
Base permit fee	\$200.00
Per inspection required	\$85.00
Inspector bond for new homes	\$1,000.00
Inspector bond for additions	\$500.00

**POLE BUILDINGS, GARAGES AND SHEDS:**

**1200 sq. ft. and smaller**

Plan review fee	\$50.00
Base permit fee	\$100.00
Per inspection required	\$75.00
Inspector bond	\$500.00

**\*\*Note buildings 200 sq. ft. or less, zoning permit only\*\***

**Larger than 1200 sq. ft.**

Plan review fee	\$60.00
Base permit fee	\$125.00
Per inspection required	\$75.00
Inspector bond	\$500.00

**DECKS, PORCHES AND HANDICAP RAMPS**

Plan review fee	\$25.00
Base permit fee	\$75.00
Per inspection required	\$75.00
Inspector bond	\$250.00

**PONDS**

Plan review fee	\$50.00
Base permit fee	\$100.00
Per inspection required	\$75.00
Inspector bond	\$200.00

**SOLAR PANELS**

Plan review fee	\$25.00 + under 100 \$3.00 per panel / over 100 \$2.00 per panel
Base permit fee	\$75.00
Per inspection fee	\$75.00
Inspector bond	\$250.00

**Commercial**

Plan review fee	\$150.00 up to 1000 sq. ft. (add .05 per sq. ft. if over 1000 sq. ft.)
Base permit fee	\$200.00 up to 1000 sq. ft. (add .10 per sq. ft. if over 1000 sq. ft.)
Per inspection required	\$85.00
Inspector bond	\$1,500.00

**\*\*Note: Requires architect stamped drawings\*\***

**SIGNS**

Plan review fee	\$25.00
Zoning permit fee	\$45.00
Base permit fee	\$75.00
Per inspection required	\$75.00
Inspector bond	\$130.00

**\*\*Note electrical permit is required if sign is illuminated\*\***

**MOVING A BUILDING**

Pre-inspection fee	\$100.00
Inspector bond fee	\$1,000 <b>**Before building is moved into the township.</b>

\*\*Note: Building permit is required equal to sq. ft. size and site improvements as per fee schedule.

**SPECIAL INSPECTION (ONE TIME)**

Inspection Fee \$100.00

**DEMOLITION**

Plan review fee \$35.00  
Base permit fee \$65.00  
Per inspection required \$75.00  
Inspector bond \$250.00

\*\*Note: All debris must be removed from site.

Inspector bond could be increased at the discretion of building official based on the size of the project.  
Permit good for 30 days.

**VIOLATIONS**

Stop work order fee \$125.00  
Starting without a permit, fee \$100.00 to \$500.00 based on size of project.

**RE-INSPECTIONS AND ADDITIONAL INSPECTIONS**

Per inspection required \$75.00 or \$85.00 as required.  
A \$75.00 or \$85.00 fee is to be taken out of the bond. A re-inspection fee will be charged if an inspection is rejected for any reason.

\*\*Note: Any permit issued shall become invalid if the authorized work is not commenced within six months after the issuance of the permit, or if the authorized work is suspended or abandoned for a period a period of six months after the time of commencing work. A 1-time renewal fee of the one half of the original will be charged. The performance bond will be forfeited on any permit that becomes invalid. \*\*

**TEMPORARY OCCUPANCY PERMITS**

May be issued for 30 days at a time, not to exceed a period of 90 days. A cash bond may be required in some instances. Fees may be adjusted at the discretion of the building inspector. Bond to be refunded 30 days after all codes are met and a final occupancy permit is issued.

**BUILDING INSPECTIONS REQUIRED**

**HOMES:**

House footing  
Garage & Porch footing  
Backfill  
Re Rod size & spacing for poured basements  
Backfill  
Pea stone & Visqueen-basement  
Rough  
Insulation  
Brick flashing (if bricking)  
Fireplace (masonry) if applicable  
Sand Compaction for garage (Visqueen if attached to house)  
Final – before occupancy

**ACCESSORY BUILDINGS: Pole Barns, garages, shed, etc.**

Post hole/footing

Sand Compaction (if applicable)

Final

**POOL/PONDS**

Plan review

Final

**\*Agricultural Zoning Fee's\***                      \$150.00

**INSPECTIONS:**

Inspections will be made by appointment only by calling Building Inspector Mel McNutt (586) 337-0558 during business hours Monday – Thursday 9:00 a.m. to 4:00 p.m.

**Inspections are done Monday – Thursday.**

**\*\*24 HOURS NOTICE IS NEEDED\*\***

**\*\*NO INSPECTIONS will be made via fax machine or voice mail.**

BEFORE rough building inspection can be scheduled; plumbing, electrical and mechanical roughs must be complete.

BEFORE final building inspection can be scheduled; plumbing, electrical and mechanical and any other inspections required must be **COMPLETE**.

**Building Inspector: Mel McNutt (586) 337-0558**

**Electrical Inspector: Paul Raicevich (586) 873-2660**

**Plumbing & Mechanical Inspector: Paul Shamka (810) 531-3241**

**NOTE: No final or Occupancy permit will be issued without all of the above approvals.**

**Adopted by the Mussey Township Board**

**Date: July 14, 2021**

**Clerk: Sheila McDonald \_\_\_\_\_**

**Supervisor: Mike Lauwers \_\_\_\_\_**

